V8	01/20	DW / ED
Review Date		01/21

Waste Management Policy

Aim

Swish Building Products aims to contribute to a safer, cleaner and healthier environment, and help to reduce greenhouse gas emissions in the light of rising concerns over climate change.
It is the policy of Swish Building Products to improve waste management through the principles of the waste hierarchy. Swish will encourage waste reduction and avoidance, re-use, recycling, and other recovery techniques that meet accepted best practicable environmental options. Swish will not send any waste directly to land fill.
Swish will also:

- set challenging targets to improve levels of recycling, and waste reduction
- ensure our performance is open to independent audit
- provide effective communication and training for staff on waste management
- publish our performance at regular intervals, showing progress against target
- comply with latest legislation
- review this policy annually

General Waste Policy

- It is the policy of Swish Building Products to ensure that all general waste is stored, handled, recycled or disposed of only by businesses which hold the correct, current permit or licence to do the work
- Transfer of waste between our business and another business, will use a waste transfer note (WTN). Copies of which are kept for three years

Hazardous Waste Policy

- It is the policy of Swish Building Products to ensure that all Hazardous Waste is:
  - Kept separate from other waste streams
  - Stored in sealed, labelled containers
  - Stored in a containment bund
  - Collected by a licensed business via a signed consignment notes for recycling or disposal, which are kept for three years

WEEE Directive - Waste Electrical and Electronic Equipment Directive

- It is the policy of Swish Building Products to segregate all waste covered by the WEEE directive
- Have that waste collected by a licensed business with transfers documents retained for three years



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