

V10	02/19	GW
Review Date		01/20



## Responsible Sourcing Policy

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Swish Building Products is a leading UK manufacturer of cellular PVC profiles, rigid PVC profiles and PVC mouldings for the construction industry. These profiles are used to create long lasting roofline, cladding, window board and rainwater and drainage systems.

Swish is committed to operating a strong management system that promotes continuous improvement while maintaining the observance of the applicable legal requirements, good industry practice and ethical behaviour in relation to quality, health and safety, the environment and human resources. To that end Swish has obtained Certification for ISO 9001, ISO14001, OHSAS18001 and BES6001 (Responsible Sourcing).

Swish therefore wishes to operate in a corporately responsible manner, as set out in the Swish Corporate Responsibility Statement, by ensuring that its suppliers also adopt robust management systems that promote good environmental practices, socially responsibility and a commitment to improvement.

Swish purchases a wide variety of materials as part of its manufacturing and associated operations. This policy sets out the company's responsibilities in promoting our corporate and purchasing responsibility policies throughout our activities and to help spread this ethos where we have influence. We will disseminate this policy to our business partners and promote its application throughout our supply chain.

### Environmental

- Swish places great importance on water conservation, waste reduction, energy management and the reduction of transport impacts. Swish policies in these areas are set out in the Swish Energy Management Policy, the Swish Water Policy, the Swish Waste Reduction Policy and the Swish Transportation policy which can be viewed on the Swish website. Under ISO14001 Swish sets annual targets for the reducing its use of water, energy, diesel and heater fuel, and also for reducing its waste. By setting these targets Swish looks to make real and measurable reductions in the environmental impacts of its operations.
- We look to our suppliers to have similar policies in place to monitor and promote the efficient use of resources including water and energy (in all non renewable forms including fuel for transport).
- Swish is committed to using energy in the most efficient, cost-effective and environmentally responsible manner possible thereby minimising the emission of greenhouse gasses. We will continually look for ways of reducing energy consumption and will explore ways in which renewable energy can make an effective contribution to our activities.
- It is our policy to ensure that any waste from our manufacturing and office operations is minimised and any residual waste recycled wherever possible. We look to our suppliers to minimise the amount of waste created in the course of

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their activities and to recycle materials wherever possible. All forms of pollution should be avoided and suppliers should promote good stewardship of their manufacturing sites.

- Swish will consider the environmental impact of goods when making decisions to purchase and will look to reduce waste by continuously reviewing the specification and volume of materials we buy and positively consider the purchase of recycled products and materials.
- Wherever possible we will source products and materials that consume less energy and water during production and have lower embodied carbon than alternatives subject to equivalent lifetime performance.
- Swish will comply with industry recommendations and norms concerning the use of non hazardous materials and to minimise or discontinue the use of materials with a hazardous content wherever feasible.
- Swish will purchase timber packing crates from suppliers that use certified legal and sustainable sources.
- All our suppliers must have an environmental policy in place and are expected to comply with all applicable legislation covering environmental protection. We also look to our major suppliers to have ISO14001 or the equivalent environmental management system in place.
- Swish is committed to improving the built environment as set out in the Swish Environmental Policy and we look to our suppliers to work with us to develop materials and working practices that help us meet this aspiration.
- We will find appropriate opportunities for skills, training and apprenticeships to promote career progression and to support local economic regeneration. Our suppliers should demonstrate a similar commitment to their local community.

## **Health and Safety and Human Rights**

- Swish has a strong commitment to health and safety at work, and to demonstrate this Swish has obtained OHSAS18001 to protect it's employees, contractors and visitors.
- We expect our suppliers to share this commitment and where practicable to obtain this certification themselves or to have and operate equivalent written policies and procedures that demonstrate their serious commitment to the safety and welfare of their employees
- We will always seek to procure from suppliers that demonstrate a commitment to ethical working conditions including fair wage, working hours and equal opportunities. They should respect the principles of human rights, treat employees with respect and with dignity, ensuring that no child labour is employed.
- Swish will look to suppliers to adopt the principles and standards of BES6001 with their supply chain.

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## **Local community and Stakeholders**

- Wherever possible we will source materials and products from local suppliers to minimise the impacts of transportation and to contribute towards the local economy.
- We will make available to our local community and industry stakeholders information concerning our performance under this policy and will be open to the views and concerns of those parties.

## **Implementation and review**

- In order to ensure that Swish new and existing suppliers conform to the principles and practices set out in this policy Swish operates an annual supplier assessment and review.
- Where Swish identifies that suppliers are not operating as set out in this policy, Swish will initially work with them to improve their performance, but reserves the right to change suppliers if progress is not deemed to be sufficient.
- Swish will provide its procurement staff with training in responsible sourcing relative to this policy.

**Shaun Hanrahan**  
**Managing Director**